

**TO: Honorable Mayor & Common Council  
President Pecoraro  
Aldermen Schmigel, DiBernardo, Zadzilka, Tylec**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE: Agenda for Regular Session MONDAY, NOVEMBER 1, 2021 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED 10/7/2021**

- 1) Legal Notice – Notice of Public Hearing for Community Development Block Grant Microenterprise Assistance Program, project #822ME139-19 – Dir. Community Development

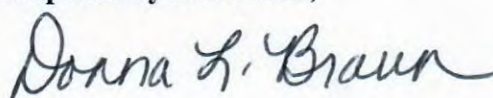
**PROOF OF PUBLICATION PUBLISHED 10/16/2021**

- 1) Legal Notice – Bid Proposals for a Concessionaire Agreement for Deerwood Golf Course – Dir. Youth, Parks, Recreation & Seniors

**COMMUNICATIONS FROM CITY OFFICIALS**

- |                      |   |   |
|----------------------|---|---|
| II. Attorney         | - | Re: Approval of the Proposed Addendum for the Carnegie Art Center     |
| VII. Accountant      | - | Re: Payment of the Abstract of Claims Dated November 1, 2021          |
| XVII. Traffic Safety | - | Re: Various Traffic Safety Recommendations from their October meeting |

Respectfully submitted,



**Donna L. Braun  
City Clerk-Treasurer**



NOV 01 2021

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

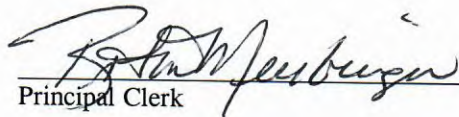
Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

2021 OCT 29 4:49:51  
NORTH TONAWANDA NY  
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CITY CLERK'S OFFICE

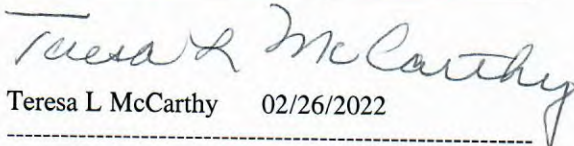
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 290884  
was printed and published in said paper on the following dates:

10/16/2021

  
Principal Clerk

Subscribed and sworn to before me this  
10-26-21

  
Teresa L McCarthy      02/26/2022

Notary Public                      Expiration Date

TERESA L MCCARTHY  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01MC4962698  
Qualified in Niagara County  
Commission Expires February 26, 2022

**Legal Notice  
Request for Proposals**

Sealed proposals will be received by the City of North Tonawanda in the clerks office, 216 Payne Avenue, North Tonawanda, NY 14120, until November 15, 2021, at 4:00pm (EST) from parties interested in operating a restaurant facility at Deerwood Golf Course under a concessionaire agreement with the City of North Tonawanda. The goal of this RFP is to attract a commercial restauranter that can provide quick service of reasonably priced food and drink items for the golfing public during the course hours of operation.

The Request for Proposals (RFP) shall be available in the following formats: hard copy (paper) and electronic email (Adobe Acrobat \*.PDF format) upon request by contacting Donna Braun at (716)-695-8555 or email to: [dbraun@northtonawanda.org](mailto:dbraun@northtonawanda.org). Each proposal shall contain the full name and address of each person or company submitting the proposal. Proposals shall be delivered NO LATER THAN November 15, 2021 at 4:00pm (EST) to:

Alex Domaradzki  
Parks & Recreation Director  
City of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120

All questions shall be submitted in writing and shall be emailed to [alex@northtonawanda.org](mailto:alex@northtonawanda.org).

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of North Tonawanda reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.

N#290884 10/16/2021

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN  
CITY ATTORNEY

NICHOLAS B. ROBINSON  
ASSISTANT CITY ATTORNEY

1.  
NOV 01 2021

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

October 27, 2021

Hon. Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

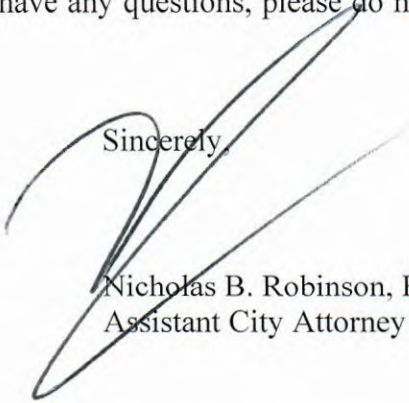
**Re: Proposed Addendum for the Carnegie Art Center**

Dear Honorable Body:

Attached is a proposed addendum to the lease between the City of North Tonawanda and Tonawandas' Council On The Arts, Inc for the lease of the premises located at 240 Goundry Street in the City of North Tonawanda.

Should Your Honorable Body concur, please pass a resolution to adopt this new lease and approve for the Mayor's signature. If you have any questions, please do not hesitate to contact me.

Sincerely,



Nicholas B. Robinson, Esq.  
Assistant City Attorney

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CITY CLERK'S OFFICE

2021 OCT 29 4:51:16  
NORTH TONAWANDA NY

**ADDENDUM**

This Addendum is between the City of North Tonawanda "Landlord" and the Carnegie Art Center "Tenant" and is in connection with the lease signed between the two above mentioned parties for the lease beginning in January 1999.

The Parties agree that the following additions and/or modifications are hereby made to the Contract:

- 1 This Lease will end on December 31, 2023.
- 2 The Tenant as of date of this signed Addendum will begin to make all electric payments for the premises.
- 3 The Tenant is allowed to run art classes out of the premises. These classes shall be conducted by independent contractors and the Tenant will obtain all information needed for these independent contractors.

The Parties agree that the additions and/or modifications in this Addendum are hereby made to the Contract and/or prior Addendum(s), if applicable, and all other terms and conditions of the Contract and prior Addendums, if any, remain in full force and effect. In the event of a conflict between the provisions of this Addendum and any provision of the Contract or of any prior Addendum(s), the provisions of this Addendum shall control.

All other terms and conditions remain the same.

WHEREFORE, the parties hereto have set their hands and seals the day and year first above written.

CITY OF NORTH TONAWANDA

TONAWANDAS' COUNCIL ON THE ARTS, INC

By

By

\_\_\_\_\_  
Arthur G. Pappas, Mayor

\_\_\_\_\_

STATE OF NEW YORK)

COUNTY OF NIAGARA) SS:

On this \_\_\_ day of \_\_\_\_\_, 2021 before me personally came ARTHUR G. PAPPAS, to be personally known, who, being by me duly sworn, did depose and say that he is the Mayor of the City of North Tonawanda, NY, the municipal corporation described in and which executed this agreement; that he knows the seal of said corporation; that the seal

affixed hereto is such corporate seal; that it was so affixed by order of the Common Council of the City of North Tonawanda, NY and that he signed his name thereto by like order.

---

Notary Public

STATE OF NEW YORK)

COUNTY OF NIAGARA) SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2021 before me personally came \_\_\_\_\_,  
Of the TONAWANDAS' COUNCIL ON THE ARTS, INC to be personally known, who, being by me  
duly sworn, did depose and say that his corporate office is located at 240 Goundry Street,  
North Tonawanda, New York; that he is the president of the corporation described in and  
which executed this agreement; that she knows the seal of said corporation; that the seal  
affixed hereto is such corporate seal; that it was so affixed by order of the Board of Directors  
of said corporation; and that he signed his name thereto by like order.

---

Notary Public

V.H.

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

NOV 01 2021

October 28, 2021

Honorable Arthur G. Pappas, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated November 1st, 2021, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

RECEIVED  
CITY CLERKS OFFICE  
2021 OCT 28 PM 12:39  
NORTH TONAWANDA NY

XVII

October 18, 2021

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

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CITY CLERK'S OFFICE  
2021 OCT 27 PM 10:08  
NORTH TONAWANDA NY

NOV 01 2021

Traffic Safety Minutes:

The October 2021 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1730 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Meisenburg, M. Daigler, M. Lemke, M. Anastasi, D. Grinnell, A. DiBernardo. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1.) Councilman Robert Schmigel requested new "Playground" and "30 MPH" signs on Stenzil Street. The signs that are there were faded. New signs were installed by Matt Meisenburg (NT Signs and Signals Supervisor).
- 2.) City Clerk Donna Braun had a request from a resident for "Lane Change" signs at Ward Road and Warner Avenue since the turning lanes were changed. There were new signs installed by Meisenburg.
- 3.) Councilman Austin Tylec requested "No Parking" signs on Oliver Street just north of Linwood Avenue. There are vehicles parking next to the corner which is making it difficult for drivers to see vehicles coming from the north. The committee agrees with the request and would like council approval for the signs.
- 4.) Mayor Arthur Pappas requested new "10 MPH" signs in Mayor's Park. There is currently "5MPH" and "10 MPH" signs in the park and one of the signs was missing. Meisenburg will install new signs at the entrance, exit, in the park and he will make sure they match.
- 5.) Dawn Vollmer of 500 North Avenue is requesting a guard rail in front of her residence. The committee believes that a guard rail should be placed at the bend to protect the houses. The committee was informed that there could be liability issues with the guard rail. Member Frank advised Vollmer of this. The committee requests that the council look at installing a guard rail.
- 6.) Member Mark Lemke requested that the tree be trimmed on Tremont Street east of Oliver Street due to it blocking the view of the signal light. Meisenburg will have the tree trimmed.
- 7.) Fred Marazita requested that the tree be taken down at the corner of Hagen Avenue and Rumbold Avenue as it is blocking the view of the stop sign. The committee believes that the tree just needs to be trimmed and not taken down. Meisenburg will trim the tree.
- 8.) In September the committee requested curbs at Warner Avenue and Ward Road per the request of the property owner, Steve Toth. Toth's request stated that he would pay for the curbs. The council approved this request. Toth was informed of the approval and was advised by Frank that he would need to speak with City Engineer, Chelsea Spahr, prior to any work being started.

Approval?



- 9.) Randy Szukala requested "Speed Limit" signs on Vanderbilt Avenue and Deerfield Drive by the North Tonawanda Intermediate School. There were no signs on either street. Meisenburg installed the signs. The area will also be monitored for speeding.
- 10.) Matt Meisenburg requested a new "No Parking" sign at the end of Wall Street going into Martinsville Park. The sign that was originally there was missing. Meisenburg installed a new sign.

Meeting Adjourned at 1900 hours

Travel safely, Robert J. Frank